



Privacy Statement for Job Applicants

Introduction

Qvisten Animation is the data controller for the personal information we collect and process about you based on your job application with us.

Through this privacy statement, you will receive information about the personal data we process, how we process this information, and the rights you have in connection with it.

Personal data we process and its purpose

In connection with your job application with us, we will process various personal data about you through our recruitment process. Some of this information is provided by you, while others come from third parties, as explained below.

In our systems, we record your name, age, gender, residential address, email address, and phone number. We receive this information from you.

We also process information from your application and CV. The same applies to your academic records and certificates, as well as statements from references and our own assessments of you. We receive some of this information directly from you, some is obtained from references, and some are the result of evaluations we have made.

The purpose of processing personal data is to conduct a correct and effective recruitment process so that the most qualified job applicant can be offered the position.



Legal basis for processing your personal data

The main legal basis for us to process your personal data is Article 6(b) of the EU General Data Protection Regulation (GDPR). Based on your job application, we are allowed to take steps prior to entering into a possible employment agreement.

If it is necessary to retain your information after the completion of the recruitment process, we will request your consent. Consent is a legal basis for processing under Article 6(a) of the GDPR. You can withdraw your consent at any time.

If special categories of personal data (sensitive information) are processed in connection with the recruitment process, the legal basis for this is Article 9(2)(b) of the GDPR.

Sharing your personal data

Qvisten Animation uses certain data processors to process personal data about job applicants on our behalf. Here is an overview of the main categories of such data processors that we have agreements with:

Companies that operate our IT systems: Hovedkvarteret

Companies that assist us with various systems, such as HR systems: Simployer

Companies that assist us with the recruitment process: Eploy

Where in the world do we process your information?

Your personal data is stored on servers located in Norway and the United Kingdom.



How long do we store your personal data?

The personal data of applicants who are not employed will be deleted once the recruitment process is completed, unless we obtain consent to retain the information for a longer period. The retention period will be specified in such cases.

Your rights as a job applicant

As a job applicant, you have several rights under privacy regulations. Here is an overview of the main rights. If you have any questions regarding any of these rights, please contact Agnete Hjorth Thorsheim(our HR Manager), see contact information below.

You can request information about how we process your personal data, and in general, you have the right to access the information we process about you. If you discover any inaccuracies in your information, you can request that they be corrected. You can also request the deletion of information, but this does not apply if we believe there is a legal basis for retention.

If you disagree with the processing of your personal data, you can lodge a complaint with us, and you also have the option to file a complaint with the Data Protection Authority. To clarify any misunderstandings, we encourage you to first address this with our contact person (see contact information below).

If you wish to exercise your rights and contact us regarding this, we will provide you with feedback as soon as possible and no later than within 30 days.



Contact information

Here is the contact information for our HR Manager

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